



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 A G E N D A
 March 2, 2010**

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

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D. CONSENT ITEMS	14
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
 DISTRICT SUPERINTENDENT · Patrick Shaw, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

Superintendent

- 1.1. **Approval of Minutes** 15
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 27
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed.
- 2.2. **Approval/Ratification of Revolving Cash Report** 29
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.3. **Acceptance of Donations** 31
It is recommended that the Board of Education accept donations as listed.

Capital Improvement Program

- 3.1. **Appointment of Member to Independent Citizens Oversight Committee** 32
It is recommended that the Board of Education appoint the new applicant as a member of the ICOC.

Human Resources

- 4.1. **Personnel, Regular** 33
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.
- 4.2. **Approval of 2010-2011 District School Calendar** 38
It is recommended that the Board of Education approve the 2010-2011 school calendar.
- 4.3. **Adoption of Resolution No. 0910-22 for Non-Reelection of Temporary Certificated Employees** 40
It is recommended that the Board of Education adopt resolution no. 0910-22.

E. DISCUSSION AND/OR ACTION ITEMS

Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Human Resources

- 1.1. **Adoption of Resolution No. 0910-23 for Reduction or Elimination of Certain Certificated Services** 44
It is recommended that the Board of Education adopt resolution no. 0910-23 to eliminate certain certificated services.
- 1.2. **Adoption of Resolution No. 0910-24 to Layoff and/or Reduce the Work Hours for an Identified Classified Position** 51
It is recommended that the Board of Education adopt resolution no. 0910-24 to layoff and/or reduce the work hours for an identified classified position.

Capital Improvement

- 2.1. **Clean Renewable Energy Bonds and Solar Installation at Hill Creek School** 53
It is recommended that the Board of Education not move forward with CREBs financing and solar installation at Hill Creek School, at this time.

Superintendent

- 3.1. **California School Board Association Delegate Election 2010** 55
Board members are asked to cast a unit vote to fill nine vacancies for the CSBA Delegate Assembly Region 17 representatives.

F. BOARD POLICIES AND BYLAWS

1. First Readings

- 1.1. **First Reading New BP 5141.6, Student Health Services** 58
New Board Policy 5141.6., Student Health Services, is presented to the Board of Education for a first reading. Following any discussion, this policy will return for a second reading and consideration for adoption at a future meeting. No action is requested.
- 1.2. **First Reading New BP 6141.2, Recognition of Religious Beliefs and Customs** 63
New Board Policy 6141.2. Recognition of Religious Beliefs and Customs, is presented to the Board of Education for a first reading. Following any discussion, this policy will return for a second reading and consideration for adoption at a future meeting. No action is requested.
- 1.3. **First Reading New BP 6142.93, Science Instruction** 66
New Board Policy 6142.93, Science Instruction, is presented to the Board of Education for a first reading. Following any discussion, this policy will return for a second reading and consideration for adoption at a future meeting. No action is requested

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS 68

H. CLOSED SESSION 69

1. **Conference with Labor Negotiator (Govt. Code § 54956.8)**
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources
Employee Organizations: Santee Teachers Association
Classified School Employees Association
2. **Conference with Legal Counsel-Existing Litigation**
(Subdivision (a) of Gov't Code §54956.9)
Case # 37-2009-00083936-CU-CO-CTL
3. **Public Employee Performance Evaluation (Govt. Code § 54957)**
Superintendent

I.	RECONVENE TO PUBLIC SESSION	69
J.	ADJOURNMENT	69

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for
March 16, 2010, at 7:00 p.m.
in the Douglas E. Giles Educational Resource Center.*

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Burns
___ Ryan
___ Carlisle
___ Bartholomew
___ El-Hajj

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the March 2, 2010 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Dr. Patrick Shaw
March 2, 2010

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Spring Events and Open Houses
- 1.5. Schedule of Upcoming Events

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2009-10
CUMULATIVE THROUGH FEBRUARY 19, 2010

Residential Rate: \$3.35 per square foot over 500 - effective 4/21/09

Commercial Rate: \$.29 per square foot - effective 6/16/08

Self Storage Rate: \$.16 per square foot - effective 6/16/08

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		9735 HALBERNS BLVD. (CARLTON HILLS EVANGELICAL LUTHERAN CHURCH)	07/20/09	192	\$0.00	
X		1840 JOE CROSSIN DRIVE	07/24/09	2,938	\$852.02	PD
X		8871 FANITA DRIVE (DEMO'D 1800 SQ. FEET)	08/10/09	1,276	\$0.00	
	X	9564 ABBEYFIELD ROAD	08/31/09	769	\$2,576.15	RS
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/10/09	17,823	\$59,707.05	CFH
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/23/09	14,931	\$50,018.85	CFH
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/23/09	471	\$1,577.85	CFH
	X	STANDARD PACIFIC (RIVERWALK)	10/01/09	99,989	\$262,971.07	RS
X		1518 MAGNOLIA AVE. (ARCO AM/PM-CARWASH)	10/08/09	1,010	\$0.00	PD
	X	10456 2ND STREET	10/20/09	948	\$3,175.80	HC
	X	9215 HOLMBY	10/22/09	1,052	\$3,524.20	SC
	X	1320 WENATCHEE AVE.	11/30/09	1,110	\$3,718.50	PD
	X	9300 NORTHRIDGE PL.	11/30/09	1,222	\$4,093.70	PA
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	12/17/09	18,084	\$60,581.40	CFH
	X	LENNAR (SKY RANCH)	02/02/10	161,241	\$424,063.83	PD
	X	10041 TIMBERLANE WAY	02/09/10	815	\$2,730.25	RS
X		8710 RAILROAD AVE. (AMERICAN SHEET METAL)	02/17/10	2,472	\$395.52	PA
TOTAL PAGE 1					\$879,986.19	
TOTAL COLLECTED AS OF FEBRUARY 19, 2009					\$863,738.08	

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - March 2, 2010						
Group	Location	Date	Days	Time	Attendance	Fees Applied
ERC						
Rio Seco ASB	Board Room	2/19/10	Friday	3:15 pm - 5:30 pm		
Rio Seco						
Girl Scouts	Multipurpose Room	2/17/10 - 6/9/10	Wednesday	4:00 pm - 5:00 pm		
Rio Seco PTSA	Multipurpose Room/Kitchen	3/25/10	Thursday	4:00 pm - 10:00 pm	150	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
ENROLLMENT REPORT
 2/19/2010
 Month 6 Week 3

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	02/19/10	02/20/09	# Diff	% Diff	02/19/10	02/20/09	# Diff	% Diff	Prior Week		
										Total Reg	Total Reg			SDC	SDC			Total All	Total All	Total Diff
Cajon Park	103	106	105	106	109	106	100	130	104	969	936	33	3.5%	37	31	6	19.4%	1006	1003	3
Carlton Hills	41	35	43	46	34	52	53	90	104	498	519	-21	-4.0%	42	36	6	16.7%	540	536	4
Carlton Oaks	74	76	67	75	97	96	104	102	122	813	814	-1	-0.1%	46	39	7	17.9%	859	857	2
Chet F. Harritt	60	87	61	63	63	62	68	65	57	586	645	-59	-9.1%	9	26	-17	-65.4%	595	596	-1
Hill Creek	91	87	84	85	79	87	85	61	91	750	805	-55	-6.8%	23	24	-1	-4.2%	773	773	0
Pepper Drive	82	71	79	74	76	81	85	80	81	709	716	-7	-1.0%	12	13	-1	-7.7%	721	719	2
Prospect	61	53	55	52	51	60	64	43	45	484	474	10	2.1%	14	17	-3	-17.6%	498	499	-1
Rio Seco	106	107	93	93	92	107	93	85	103	879	816	63	7.7%	23	25	-2	-8.0%	902	900	2
Sycamore Canyon	52	49	53	36	49	47	46	0	0	332	301	31	10.3%	29	24	5	20.8%	361	358	3
SUBTOTAL	670	671	640	630	650	698	698	656	707	6020	6026	-6	-0.1%	235	235	0	0.0%	6255	6,241	14
Alternative School	1	4	4	3	4	8	6	4	2	36	47	-11	-23.4%					36	36	0
Success Academy								2	0	6	8	-2	-25.0%					6	4	2
NPS										0	0			5	3	2	66.7%	5	5	0
EAK**	123									123	108	15	13.9%					123	119	4
SUBTOTAL	124	4	4	3	4	8	8	4	6	165	163	2	1.2%					170	164	6
TOTAL	794	675	644	633	654	706	706	660	713	6185	6,189	-4	-0.1%					6425	6,405	20

**excluding 4 year olds for '09 and '10

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

	PK	
Cajon Park	2	1008
Chet F Harritt	1	596
Hill Creek	12	785
Prospect	19	517
Sycamore Canyon	13	374
Total PK	47	

Total Enrollment Including PK & EAK
6487

EAK 4YO 15

2009-10 SPRING EVENTS AND OPEN HOUSES

School	Date	Event	Time
Cajon Park	February 25	PTA Founder's Day & Choir Performance	6:00 p.m.
	April 29	K-8 Open House/Family Night Art Show and Book Fair	5:00 – 7:30 p.m.
Carlton Hills	April 22	Open House	6:30 – 7:30 p.m.
Carlton Oaks	March 11	Junior High Drama Performance	6:00 p.m.
	June 4	COPA Performance	6:00 p.m.
	June 4	Lunch on the Lawn	10:50 a.m. – 12:35 p.m.
	TBD	Ballroom Dance Performance	
Chet F. Harritt	March 23	Science Night	5:30 – 8:00 p.m.
Hill Creek	February 4	Book Fair	6:30 – 8:00 p.m.
	March 15 - 19	History Faire	On display in Media Center
	March 22	Sixth Grade Camp	
Pepper Drive	February 25	Open House/Book Fair	6:00 – 7:00 p.m.
	June 18	Spring Festival	9:00 a.m.
Prospect	June 4	Open House and Lunch on the Lawn	11:00 a.m. – 1:00 p.m.
Rio Seco	May 28	K-6 Open House/BBQ Lunch	11:00 a.m. – 1:00 p.m.
Sycamore Canyon	March 2	Read Across America	6:30 – 7:30 p.m.
	March 11	Wizard of Oz (CYT)	6:00 p.m.
	March 18	Open House	6:00 p.m.
EL Department	April 22	Reclassification Ceremony (Children are reclassified as Fluent English Proficient)	6:00-8:00 @ ERC
	June 2	Spring Celebration (CH-CO-CFH-PA-SC)	6:00-7:30 @ ERC
	June 3	Spring Celebration (CP-HC- PD-RS)	6:00-7:30 @ ERC

Schedule of Events

<i>Date</i>	<i>Event</i>
March 16	Student Forum 6:00 p.m. Board Meeting 7:00 p.m.
March 24	Business Appreciation Breakfast 7:45 a.m.
March 29 - April 9	Spring Break Schools Closed
<i>April 6</i>	<i>No Board Meeting-Spring Break</i>
April 12	School Resumes from Spring Break
April 20	Principals' Meeting 6:00 p.m. Board Meeting 7:00 p.m.
May 4	Board Meeting 7:00 p.m.
May 18	Board Meeting 7:00 p.m.
June 1	Board Meeting 7:00 p.m.
June 15	Board Meeting 7:00 p.m.
June 29	Foundation Golf Classic

Reports and Presentations Item B.2. Principal Presentation on Instructional Leadership: Cajon Park School

Prepared by Dr. Patrick Shaw
March 2, 2010

BACKGROUND:

The Principals are responsible for instructional leadership in support of student achievement goals targeted by the Superintendent and School Board. Over the past few months, Principals, together with their Vice Principals, have shared with the Board recent school achievements, goals for the 2009-10 school year, and programs and instructional approaches to achieve their identified goals.

Tonight, Marcia Ginn-May, principal of Cajon Park School, will be the final Principal to share with the Board recent school successes, school goals for the 2009-10 school year, and programs and practices that are currently in place to achieve the goals.

Agenda Item B.2.

PUBLIC COMMUNICATION Item C

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are tape recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1. Approval of Minutes
Prepared by Dr. Patrick Shaw
March 2, 2010

BACKGROUND:

Presented for Board approval –

- February 16, 2010, regular meeting minutes
- January 26, 2010, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 16, 2010
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

CLOSED SESSION – 6:30 p.m.

The Board met in closed session to discuss the following:

Conference with Labor Negotiator (Govt. Code § 54956.8)

Purpose: Negotiations

Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources

Employee Organizations: Santee Teachers Association

Classified School Employees Association

A. RECONVENE TO PUBLIC SESSION/OPENING PROCEDURES

The Board convened to public session at 7:11 p.m.

1. Call to Order and Welcome

President Burns called the meeting to order at 7:11 p.m. and read the District Mission Statement.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne ElHajj, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

2. President Burns invited Mr. Gabriel Pena, a Chet F. Harritt parent, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

President Burns requested the agenda be revised to consider Discussion Items E.3.1, E.2.2., E.2.1., first and then return to E.1.1. to allow several of the presenters to report earlier in the meeting. It was moved and seconded to approve the agenda.

Motion: El-Hajj Second: Bartholomew Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Spring Open Houses and School Events
- 1.5. Schedule of Upcoming Events

2. **Report from the Advisory Council on Instruction**

Kristin Baranski, Director of Educational Services, reported that Advisory Council on Instruction (ACI) has met monthly since November and reviewed budgetary items as they pertain to curriculum and instruction. ACI membership prioritized many budget reduction considerations by individually scoring them. A summary of the scores was presented. Items scored 2.0 - 2.8 are items the ACI believes the Board should consider for reduction. Items scored at 1.6 – 1.9 are items ACI believes the Board may wish to consider for reduction or modification, and items scored 1.0-1.5 should be maintained for instructional quality. Board members expressed their appreciation for the work of the ACI and the time that parents and staff provided for the process. ACI parent member, Mr. Bill Dudley, said it was a very interesting experience and parents valued having the opportunity to provide input.

3. **Report from the Budget Advisory Committee**

Karl Christensen and parent member Mr. Mike Mitchell reported the Budget Advisory Committee (BAC) met four times since November working in a collaborative environment to provide the Board with input to consider as they make budgetary decisions. The BAC presented a list of considerations for reducing expenditures and increasing revenues and generated

weighted scores for each item, also expanding their role to review and provide weighted scores for the list of budget reduction considerations presented by administration. Members have no reservations about items weighted greater than 2.5, have some reservation on items weighted 2.0 to 2.49, and considerable reservation on items weighted less than 2.0.

Member Bartholomew asked why the savings range was so broad in Item #23. Mr. Christensen said he attempted to show a range of possible savings because it could vary from reducing the lead custodian's hours at the District Office to implementing staffing ratios. Member Bartholomew ask what the savings in electricity could be if sites were shut down for a month in the summer as suggested in item #21. Mr. Christensen said more analysis needs to be done to see what could be shut down because some programs continue through the summer.

Board members expressed their appreciation to the staff and parents who served on the BAC committee, especially during this difficult time.

D. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 3.1. **Carlton Hills School Sewer Collapse Emergency Repair**
- 3.2. **Chet F Harritt School Storm Water Damage**
- 4.1. **Approval to Submit Elementary and Secondary School Counseling Grant Application**
- 5.1. **Personnel, Regular**

It was moved and seconded to approve Consent Items.

Motion: *EL-Hajj* **Second:** *Ryan* **Vote:** *5-0*

G. DISCUSSION AND/OR ACTION ITEMS

President Burns said comments from the public on any item listed under Discussion and/or Action would be considered at the time of the item.

1.1. Recommendations to Balance the District Budget for 2010-11 and 2011-12

Dr. Shaw reviewed the budgetary issues being caused by the decisions at the State level regarding funding. The reductions needed for the next two years total \$4,000,000. A Board workshop was held on January 26, 2010 at which time the Board directed administration to return with budget reduction recommendations. Administration presented to the Board for consideration \$3.8M in reductions, the majority being ongoing expenses. The District is negotiating one time salary concessions to help meet the goal.

President Burns called up those who had submitted Request to Speak cards:

1. Patricia Hocking-classified employee: Ms. Hocking is a school bus driver and wanted the Board to see the face of a classified employee as they make decisions.
2. Mary Sodano, a retired classified employee: Ms. Sodano said classified employees need their jobs and the kids need them.
3. Brad Hunt, classified employee: Mr. Hunt said classified employees are the lowest paid employees in the District. A 1% pay cut has a greater impact on classified employees and the classified employees on the list are looking at large decreases in pay.
4. Nancy D'Adamo, classified employee: Ms. D'Adamo shared the behind the scenes role she has at the technology help desk. She asked the Board to consider keeping the technology assistant position to continue to provide services to staff and teachers.
5. Peter McFayden, classified employee: Mr. McFayden shared that he loves his job and asked the Board to consider not reducing his position.

President Burns thanked the speakers for addressing the Board.

- 26. Reduce 12 hrs/day of Instructional Aides assigned to RSP to conform to 80% Ed Code regulation (currently 9 hrs potentially through attrition). Redesign Aide RSP assistance service for 2010-11.
- 27. Reduce hrs/day for the following positions to adhere to 2004-05 Staffing Formulas:
 - 1) Health Clerk 2 hrs/day: BAC = 2.17, ACI = 2.30
 - 2) Student Attendance Clerk 1.5 hrs/day: BAC = 2.00, ACI = 2.30
 - 3) Instructional Media Tech 2 hrs/day: BAC = 2.50, ACI = 2.30
- 28. Reduce Campus Aides from 2.5 to 2 hrs/day district-wide to conform with 2004-05 staffing formula
Motion: El-Hajj Second: Bartholomew Vote: 5-0

Member El-Hajj moved to approve items 31, 32, 33, 34, 35, 36, 37, 41, and 42.

- 31. Use additional Categorical Flexibility for SLIBG funds
- 32. Distribute Prop 20 Lottery funds to schools for purchasing Instructional Materials and reduce SLIBG allocations to increase Flexibility Transfer of SLIBG
- 33. Eliminate General Fund payment for supplies associated with Arts Attack program and seek other outside funding. Use additional Categorical Flexibility for Arts & Music Funds.
- 34. Eliminate Childcare services for Adult ESL program and use flexibility for CBET funds
- 35. Use Categorical Flexibility for PAR funds
- 36. Use additional Categorical Flexibility for Prof Development Block Grant and reduce Staff Development expenditures
- 37. Use additional Categorical Flexibility for Prof Development Block Grant and reduce Staff Development expenditures
- 41. Eliminate Transportation for Adult ESL
- 42. Redefine Spec Ed Extended Year Program for SDC students
Motion: El-Hajj Second: Ryan Vote: 5-0

Member El-Hajj moved to approve item 12. Member Burns asked if the current employee in the position would be called back if it is determined there is a need for additional service. Member Carlisle asked if the price increase had been considered in with the need for service. Mr. Christensen said the price increase was considered and may actually decrease the need. He would like to see if the work load can be handled and if over time help is needed, the current employee would be offered the work.

- 12. Reduce 1.0 FTE Publication Technician from 12 months to 10 months
Motion: El-Hajj Second: Bartholomew Vote: 5-0

Member El-Hajj said items 16, 17, 18, and 19, total approximately \$223,000 and asked if all the positions are currently filled. Mr. Christensen said at this time all the positions are filled and would require a lay off. If a retirement incentive is negotiated it may eliminate the need to lay off. Member Ryan supports item 19 because it is a reduction, not elimination of positions. She would also like to look at restoration and have these positions return when funds become available. Member Bartholomew said he is reluctant to commit to that at this time because it is uncertain how future revenue might be spent. Member Ryan moved approval of item 19.

- 19. Reduce 1.0 FTE to 0.50 FTE Lead Custodian/DO position
Motion: Ryan Second: El-Hajj Vote: 5-0

Member Ryan asked if more dollars could be used from IMFRP funds. Kristin Baranski said she planned to reduce the non-billable duplicating and consumables next year which would allow more dollars to be used. She believes she could provide an additional \$50,000 to be used as flexible money. Member Ryan moved to approve item 30, revising it to \$200,000.

- 30. Use Categorical Flexibility for portion of IMFRP funds
Motion: Ryan Second: Bartholomew Vote: 5-0

Although she wished she did not have to, Member El-Hajj moved to approve item 24.

- 24. Dissolve 22 FTE classroom teachers and increase average class size for K-3 to 26:1 with retirees
Motion: El-Hajj Second: Ryan Vote: 5-0

Member El-Hajj said as an AVID teacher she knows what a good program it is and hates to see it reduced. Mrs. El-Hajj moved to approve item 39.

- 39. Reduce AVID allocations for 3 schools from \$3,333 each to \$2,500 and provide a limited program
Motion: El-Hajj Second: Bartholomew Vote: 5-0

Member Ryan said she understands the need to save the money but would like to offer parents the opportunity to pay for Spanish. It gives kids a boost when they go to high school. Member Ryan moved to approve item 38 but not dissolve the

program, eliminating the cost of the teacher and transportation costs from the general fund dollars and have administration seek other funding sources such as ASES. Dr. Shaw said funding is being expanded for the ASES program and the Out of School Time Program may be able to provide opportunities at Carlton Hills School next year.

38. Spanish Program to be self funded and if possible receive support from ASES. No support from general fund dollars.

Motion: Ryan Second: Carlisle Vote: 5-0

Member Ryan said teachers have said kids who did not know how to swim greatly benefited from the third grade swim program. Member Ryan moved to discontinue supporting the swim program with general fund dollars and seek creative ways to fund the program for kids who do not know how to swim.

40. Swim Program to be provided as possible to non swimmers and self funded. No support from general fund dollars.

Motion: Ryan Second: El-Hajj Vote: 5-0

Member El-Hajj, with a heavy heart, moved approval of items 20 and 29.

20. Reduce 1.0 FTE to 0.625 FTE Senior Buyer/Logistics Specialist position pertaining to CIP

29. Reduce 9.00 FTE Day Custodians from 12 months to 11 months

Motion: El-Hajj Second: Bartholomew Vote: 5-0

President Burns said this was a very difficult process. The Board knows the people involved and as heart wrenching as this is, there is another set of reductions looming. President Burns move to approve items 16, 17, and 18, with the hope to remedy through negotiations.

16. Dissolve 1.0 FTE Maintenance Worker/Warehouseman

17. Dissolve 1.0 FTE Craftworker III position

18. Dissolve 1.0 FTE Groundworker II

Motion: Burns Second: Bartholomew Vote: 5-0

Member El-Hajj asked what hours the technology help desk worked. Bernard Yeo, Director of Technology said the employee worked 40 hours a week and was a 12 month employee. Mrs. El-Hajj asked how much time is spent on the phone providing technology assistance. Mr. Yeo said about 60% of the time. Member El-Hajj asked what the employee does during the summer. Mr. Yeo said the employee assists in inventory, helping the technicians, and last summer helped pack for modernization. He tries to utilize whenever possible. Member Ryan does not wish to eliminate the position totally because ACI ranked it a low priority to reduce. Member Bartholomew asked if technology has a plan to continue to provide the help desk service. Mr. Yeo said a plan is in place for the work orders to go out to a technician.

Member Ryan believes the function is needed even if the time was decreased. Members El-Hajj and Ryan would like to see the position reduced to 4 or 5 hours per day instead of eliminated. Member Bartholomew said he believes this services is no different from the other reductions in services. He would not support keeping the position, even as part time.

Member El-Hajj moved to designate \$25,000 directed toward technology, possibly reducing the position to .60 FTE. Member Ryan seconded. The motion was defeated.

Motion: El-Hajj Second: Ryan Vote: 2-3 (El-Hajj, Ryan, yes)

Member Carlisle moved to approve item 14, dissolving the 1.0 FTE Technology Assistant position.

14. Dissolve 1.0 FTE Technology Assistant position (Help Desk)

Motion: Carlisle Second: Bartholomew Vote: 3-2 (El-Hajj, Ryan, no)

2.1 Approval of Monthly Financial Report

Karl Christensen presented the monthly financial report for January 2010. He shared the ending balance was \$5.3M, slightly lower than projected. He said it is important to understand the unrestricted balance includes a District reserve percentage of 13.5%. A reserve of 3% is a requirement for economic uncertainty, 6% is in fund 17, and 4.5% is from surpluses. The effects of the State budget reductions are masked by the one time Federal Stimulus money. The State initiated more reductions in 2009-10 because they did not make the reductions in 2008-09. There will be gradual spend down of the reserves over the next 2 years, leaving only the 3% required reserves. There will be additional ongoing reductions needed in the amount of \$2.2M in 2010-11 and growing in 2011-12. Education may see additional reductions in the May revise.

Member Ryan thanked Mr. Christensen for the report and asked for an explanation of what happens if the District does not have a balanced budget. Mr. Christensen said the District must show that we can meet our financial obligations through

2012-13, otherwise we could go into a qualified status, which initiates the County having greater oversight. A negative status triggers the State to come in and take over the District. It is important to have a positive status on the second interim report to the County in March to have a qualified status. This also has a great impact to investors as we look at refinancing the Bond Anticipation Notes. Member Ryan moved to approve the Monthly Financial Report.

Motion: Ryan Second: Carlisle Vote: 5-0

2.2. Adoption of Resolution #0910-20 to Authorize the Issuance of the 2010 General Obligation Renewal Bond Anticipation Notes

Karl Christensen reported In order to provide for the renewal and extension of the 2009 Bond Anticipation Notes (BAN) through the issuance of the 2010 notes on the terms and conditions set out in the documents presented, it required the Board of Education to adopt Resolution No. 0910-20. There is a need to roll the BAN over into new financing because it was a 1 year note. It was determined that a three year BAN would cost the District more than a two year BAN. The market conditions may change and administration would like the flexibility to pursue the best financing based on the market conditions.

Mr. Christensen also explained the State Allocation Board will be meeting in late February to allocate some of the construction funding that is due to school districts. However, they only have \$100M of funding for \$900M in projects. Member Bartholomew moved to adopt resolution #0910-20 to authorize the issuance of the 2010 general obligation renewal bond anticipation notes.

Motion: Bartholomew Second: El-Hajj Vote: 5-0

3.1. Proposition R Program Performance Review Report, Fiscal Year 2008-09

Karl Christensen introduced Tony Fulton of AF Consulting who summarized the Proposition R Program Performance Review for the fiscal year of 2008-09. This is his second year looking at the program.

In the review, he looked at all five projects finished in Phase 1. The District saved about \$9M which was used for other projects. He found a good ratio between hard construction costs and soft management costs, a savings of about 5%. Change order costs are excellent at less than 3%. The District is doing a good job of managing the project.

There was a short turn-around time getting a new architect on board and keeping things in motion. Mr. Fulton recommends that any architectural contract be reviewed by legal counsel. There is new language available that is good to include in any future contracts.

All Phase 1 projects were completed ahead of schedule and on budget. Unfortunately, the State stalled funding which has created a work delay. He found some inconsistencies in the reported final costs of Phase 1 projects because the projects had not yet been completed. This is an administrative issue and is being resolved. Program spending to date should be analyzed and the Board should begin thinking about how to prioritize to proceed when funds become available.

The open vendor contracts should be re-evaluated and the vendors should be notified that their contracts are suspended and the contracts may need to be rebudgeted at lower or higher levels when work resumes.

The District received an excellent rate from the contractor. He recommended for the lease-leaseback arrangement, the contractor submit a monthly job cost report to the District to help drive the guaranteed maximum cost to a lesser cost. This helps to track and recover items that may be purchased and belong to the District. Mr. Fulton suggested a more detailed bond accounting procedure be developed that is less school site specific and more project specific.

In reviewing the change orders, occasionally there were signatures missing and some delegation from the Board was violated. He said this occurred during the transition of the new Assistant Superintendent and Superintendent. He recommended the processing time for change orders be reduced to be within 35-40 days. The District should assume the responsibility to designate the reason codes and classify the errors and omissions (change orders) to assure they are assigned correctly.

Mr. Fulton said overall the District has done an excellent job in Phase 1 and commended the excellent job done by Christina Becker as the Director of the modernization project.

Beth Selbe, a community member of the ICOC, provided a summary of the committee's activities during the past year. District administration has been very helpful and provides anything the committee needs for review. She is pleased to be a part of the project.

Member El-Hajj asked Mr. Fulton about classifying reason codes for change orders. Mr. Fulton said the project owner should be responsible because the owner is the one who may eventually pursue any recovery. There was not a problem with this in Santee and in the audit, the errors and omissions rate was very low.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

January 26, 2010
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Burns called the meeting to order at 6:06 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne ElHajj, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

B. CLOSED SESSION

President Burns said the Board would meet in closed session to discuss the following:

1. **Conference with Labor Negotiator (Govt. Code § 54956.8)**

Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources

Employee Organizations: Santee Teachers Association

Classified Schools Employee Association

Purpose: Negotiations

C. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 6:35 p.m.

Member El-Hajj moved to approve the agenda.

Motion: El-Hajj Second: Bartholomew Vote: 5-0

D. PUBLIC COMMUNICATION

President Burns invited members of the public to speak about any item on the agenda. There were no comments. Additional opportunities were for the public to address the Board after each section.

E. MID-YEAR BUDGET WORKSHOP

1. **Overview of State Budget**

Dr. Shaw opened the workshop sharing that education is facing very challenging times as a result of the State's fiscal crisis. The District must enact reductions in the amount of \$6M by the end of 2010-11. The major focus is on the shrinking operating budget, cash flow, debt, and expenditure reductions. Administration will return the second board meeting in February to bring budget reduction recommendations and the Board will also have the opportunity to hear the recommendations from ACI and BAC.

Karl Christensen shared the budget dynamics include proposals that are targeted which are creating a "divide and conquer" attitude among stakeholders. There are funding "cliffs" that will develop over the next four years which include: no longer receiving federal stimulus funds beginning in 2010-11, expiration of the temporary 1% sales tax in 2011-12, the depletion of our reserves, K-3 CSR flexibility expires in 2010-13, and, in 2012-13 the categorical flexibility will expire.

Mr. Christensen reported the State has a \$19.9 Billion shortfall for the next 2 years. The Governor says education is protected because there are no mid-year reductions but no one is feeling that. Although the 2008-09 Prop 98 is being fully funded, it has been reduced because it is based on State revenues. Some gimmicks and creative accounting have been applied to the funding because the State anticipates \$6.9 B in federal funds which may not materialize.

2. Impact to Santee School District Operations
a. Second Interim Report and Multi-Year Plan
b. Enrollment Projection

Mr. Christensen reported on the impact of the State reductions on Santee School District's budget. Dr. Shaw shared a chart demonstrating the reduction in unrestricted revenue limit funding per student of \$1,400 less than projected, which is returning to the level of 2004-05.

The multi-year projection for 2010-11 shows a deficit of \$5M and reserves would drop to under the 3% required. In September, it was assumed we would receive a .5% COLA and the realization is a negative 3.8% COLA. The second interim report needs to show a positive certification, stating we can meet our obligations for the next 2-3 years. This will require \$3.4M in reductions, with \$2.9M needing to be ongoing reductions, and would have to be enacted for 2010-11, leaving a deficit of \$2.3M. Mr. Christensen also recommended a contingency of reductions of \$575,000 in the event the COLA is not funded in 2011-12.

Minnie Malin reported a slight decrease projected in enrolment for 2010-11, a very small increase in 2011-12, and another decline in 2012-13. Dr. Shaw shared the projections are based on levels of primary grades over the past several years. He said without the reductions, the District would not meet the 3% reserve level for 2010-11.

c. Cash Flow

Karl Christensen provided a cash flow chart, both with and without proposed budget reductions. Without reductions there would be \$11.1M cash deficit by June 2011. The cash flow must be looked at carefully to protect paying employees and vendors. Temporary borrowing from other funds could occur but we would still need \$6.3M in additional cash. The District could borrow from the County Treasury a maximum amount of \$5M. With proposed reductions the cash shortage could be mitigated by interfund borrowing and a County Treasury loan. There is a need to try to preserve the reserves as long as possible for cash flow.

d. Debt

- **General Fund**
- **Capital Improvement Program**

Karl Christensen presented a summary for long term debt. Ending in 2008-09 the District had a total of long term dept of \$84M, with net assets of \$31M. Adding the BAN in the amount of \$12.2, Clean Renewable Energy Bonds(CREBS) totaling \$1.5M, if issued, and \$1.6M for certificated retirement incentives for 2009-10, will bring the long term debt to \$98M at the end of 2009-10 and reducing net assets to \$18.3M. The CREBs will only be issued if an analysis demonstrates a positive cash flow.

Mr. Christensen also shared an analysis on refinancing the BAN for 1 year, 2 years, and 3 years.

3. Expenditure Analysis

- a. Transportation**
- b. Staffing Formulas**
- c. Review of Previous Reductions**

Mr. Christensen reported the goal for the publications department to cover the cost of the department, which is currently only covering 50%. Administration proposed increasing the cost of publication services by 100%, charging 2 cents per copy, which is still below other districts and far below the private sector. Administration will be proposing the reduction of work year for position in the department from 12 to 10 months and generating additional revenue with outside work.

Member Bartholomew said it is important to know there is dialog with the school sites about a price increase. President Burns said seeking outside work has been presented previously but the Board has never seen a plan. He would like to see a marketing plan to increase the outside work. Member El-Hajj said generating too much outside work may impact staff. She asked if there are any restrictions for a school district to seek and market for outside work. Mr. Christensen said it needs to be investigated but other districts are doing it. Dr. Shaw said other superintendents have shared they have investigated and it is allowable.

Minnie Malin reported on the staffing formulas. She said enrollments have decreased in some schools but staff has not been reduced to meet the formulas. There are several schools staffed over the formula ratios for health clerks, attendance clerks, library media clerks, and campus supervisors. It was suggested to administration that the Board may wish to consider reducing each campus supervisors by 1/2 hour per day instead of decreasing the number of employees. The District would realize a saving of \$40,000 if staffing was changed to align with the formulas. President Burns would like to see the schools be able to fund additional time for their campus aides if the Board decided to staff at the formula levels.

Karl Christensen provided an analysis of the transportation department. Administration has a target of \$137,000 in reductions for transportation. He shared some possible areas for reducing the unrestricted contributions including creating a uniform bell schedule and uniform modified day schedules for a savings of approximately \$98,000, eliminating transportation for selected exceptions to the two mile radius saving \$45,000, and increasing field trip rates to cover costs producing an additional \$33,000. Field trips are currently being subsidized. There are also extra curricular costs of \$29,000 including transportation for the adult ESL students, Spanish students and Swim for third graders.

Mr. Christensen reviewed the budget reductions that have already been enacted by the Board during 2008-09 totaling \$2.5 M, of which \$1.4M is ongoing.

4. Expenditure Reductions

a. Expenditure Reduction Proposals

b. Salary Concessions Proposals

Dr. Shaw shared that Administration had prepared a number of proposals with a goal of working to reduce one time and ongoing costs. He shared a chart showing the proposals (the chart will be part of the permanent record). The recommendations included a reorganization proposal for Educational Services and the Human Resources departments, personnel reductions in hours or positions in technology, publications, maintenance, and business services. Class size increase to 26:1 could be realized by not replacing retiring teacher and without having to lay off teachers. Special Education extended year could be reduced to students who need the program and consider using IDEA stimulus funding.

Kristin Baranski proposed capturing a portion of the instructional materials and SLIB funds while they are flexible. ACI and BAC will consider Spanish, swim, and AVID and bring their outcomes to the Board for consideration. Mrs. Baranski said Spanish could possibly be funded through expanded ASES funding at another school site. Transportation may need to be eliminated and there would need to be an earlier start, as early as 6:45 a.m. Administration will see if the high school teachers would be available to provide a Spanish class afterschool.

All of the listed recommendations total \$3.4 M in savings, with the majority being ongoing savings. Mr. Christensen reported that even with all of the proposed reductions there would still be a \$1.3M structural budget gap. Member Carlisle asked if the flexibility was ongoing. Mr. Christensen said there is an expiration date of 2012-13 but it is being anticipated that the legislature will extend the flexibility. It is also possible that CSR flexibility could be extended and the District would be able to return to 20:1 in a few years.

Mr. Christensen shared a chart showing how salary concessions could assist in closing the gap. It is difficult to compare because salary concessions are considered one time savings. He also shared a chart showing what it would take to move back to 20:1 in K-3 if we increased class size to 26:1 next year. If we increased class size to 30:1 it would be cost prohibitive to return to 20:1 in a few years.

President Burns invited audience members to speak on this item.

Brad Hunt, CSEA job steward, asked why the dollar amount presented tonight was different than what was provided to CSEA. Mr. Christensen said he is not aware of differing numbers, will check on this and provide the information to Mr. Hunt.

Chris Swanson, CSEA labor representative, asked if the savings achieved from adhering to the staffing formula and other classified staffing reductions would be part of the proposed CSEA salary concessions. President Burns said that would be a discussion for negotiations. Ms. Swanson was concerned why some individuals were notified last week that their positions “were on the chopping block,” including an employee who was out on bereavement leave. Administration said the employees were informed there was a proposal going to the Board. Out of consideration for the employees, Administration wished to give them advanced notice from District staff that these jobs may be listed as proposed reductions but no action would be taken.

Member Carlisle asked for clarification on the \$1.6M for ongoing reductions. Mr. Christensen said if we had \$1.3M in one time reductions it would create the need to use the 3% reserve, but for the 2nd interim report it would produce a positive certification. Member Bartholomew asked if the County is willing to relax some of the requirements for the second interim with regard to positive certification. Mr. Christensen believes the County will look at 2011-12 and if the 3% reserves are not met, we would receive a qualified certification.

Member El-Hajj said the State is proposing a 25% reduction in administration costs and asked what has already been reduced in administration. Mr. Christensen said the chart shows what has been reduced and the proposed reductions in administration, but the State has not yet provided the account codes to identify what would be included under administration cuts.

President Burns asked Administration if they would be bringing the recommendations for action on February 16th. Dr. Shaw said Administration would be continuing to review any areas where possible reductions can be made and bring their recommendations to the Board on February 16th for Board consideration.

Member Ryan said she would like both ACI and BAC to review the recommendation list and provide input to the Board for consideration.

F. ADJOURNMENT

The January 26, 2010 special meeting was adjourned.

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
March 2, 2010

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, an overnight stay, and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted to the Board of Education for approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

The estimated travel expenses are \$617, plus additional substitute costs of \$315, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.1.
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Board Travel Report - March 2, 2010									
Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel	
Thursday, 01/28/10	Lilah Onners Ramona Lampe Lea Halliman	CFH CFH CFH	SmartBoard Basics	SDCOE	\$0 \$0 \$0	\$15 \$15 \$15	Title I Title I Title I	This workshop will focus on the use of SMART Notebook software.	
Wednesday, 02/24/10	Kristin Baranski Donna Farquar	Ed Services Ed Services	Superintendents' and Principals' Forum - English Learners: Building Districtwide Systems	San Diego	\$0 \$0	\$44 \$44	EIA-LEP EIA-LEP	The purpose of the forum is to discuss building districtwide systems to support teaching and learning of English Learners.	
Thursday, 03/11/10	Bev Cadwell Rachael Pabis Wendy Dunnigan	SC SC SC	North County Regional Education Center - Working with Students with Asperger's Syndrome	San Marcos	\$0 \$0 \$105	\$60 \$60 \$60	School/Library Improvement School/Library Improvement School/Library Improvement	This workshop will provide practical strategies for the classroom for teaching students with Asperger's Syndrome.	
Friday, 03/12/10	Nicole Najar David Selbe	CH CH	Effective Behavior Management Skills for the Classroom	San Marcos	\$105 \$105	\$77 \$77	ARRA ARRA	This workshop will focus on practical solutions for increasing student compliance, decreasing disruption, and preventing aggressive behavior.	
Travel Requests (overnight, out-of-county, and/or air travel) Submitted for Board Approval									
Friday, 02/26/10	Hope Baker	Ed Services	Lawndale Site Visit	Hawthorne	\$0	\$150	HIPPY AmeriCorps	This site visit will provide an opportunity to observe the learning environment at Lawndale. This is a grant requirement.	

*Travel and all workshop expenses will be paid by employee.

Consent Item D.2.2. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
March 2, 2010

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #21929 through #21931 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$167.87 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.2.
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**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000**

Date	Number	Name	Memo	Amount
02/12/10	21929	SANDRA COE	REIMBURSEMENT- SUPPLIES	\$99.23
02/12/10	21930	ANNELISE RYAN	REIMBURSEMENT- SUPPLIES	\$47.53
02/12/10	21931	BARBARA RYAN	REIMBURSEMENT- CSBA CONFERENCE	\$21.11
		Total Checks Written		\$167.87
		Total to be Reimbursed		\$167.87

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Instructional Field Trip Scholarship Fund	\$700.00	Target	Carlton Hills School
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$500.00	Kohl's	Carlton Oaks School
	\$180.99	Panda Restaurant Group	
Funds to Supplement the Cost of Purchasing a new Marquee	\$85.61	Rubio's (fundraiser)	Pride Academy at Prospect Avenue School
Funds to Support the Literacy Program	\$3,000.00	San Diego Scottish Rite Community Foundation	Rio Seco School
TOTAL DONATIONS RECEIVED	\$4,466.60		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donations above are valued at \$4,466.60.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.3.
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Consent Item D.3.1.
Prepared by Karl Christensen
March 2, 2010

Appointment of Member to Independent Citizens
Oversight Committee

BACKGROUND:

On November 7, 2006, citizens voted in favor of a bond (Proposition R) to modernize and improve Santee School District facilities. The amount of bond funding is \$60,000,000; however, this amount is part of the larger comprehensive modernization plan. The Committee's primary purpose is to inform the public at least annually in a written report regarding the expenditure of the Bond proceeds. Members may, but are not entitled to, serve for a maximum of two (2) consecutive terms. No member(s) may be a District employee, official, vendor, contractor, or consultant.

On March 5, 2007 the Board of Education appointed initial membership to the Independent Citizens' Oversight Committee (ICOC), and subsequently expanded the Committee to 11 members on March 20, 2007. Currently, there are 7 members on the ICOC. The Santee School District ICOC has the following vacancies in its membership:

- One member who is active in a bona fide taxpayer association;
- One member who is active in a business organization representing the business community located within the District;

The San Diego Taxpayer's Association has referred an applicant who qualifies as an active member of a bona fide taxpayer association for the Board to consider appointing.

RECOMMENDATION:

It is recommended that the Board of Education appoint membership of the ICOC from the application presented this evening.

This recommendation supports the following district goals:

- Provide facilities that optimize the learning environment for all students.
- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The budget of the Capital Improvement Program is \$128.8 million for nine (9) school modernizations, funded from CIP funds, Prop R bond proceeds of \$60M, and State modernization matching funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.3.1.
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Consent Item D.4.2. Approval of 2010-2011 District School Calendar
Prepared by Minnie Malin
March 2, 2010

BACKGROUND:

The District Calendar Committee, comprised of representatives from the employee associations, district administration, and members of the Board, met to consider a school calendar for the 2010-2011 school year. Concerns addressed by the committee included recommended calendars from surrounding districts, the State testing window, and appropriate and traditional breaks.

The recommendation from the committee reflects these significant dates:

- Students' first day – Thursday, September 2
- Thanksgiving Break – November 22-26
- Parent Conference Week – December 6-10 (The recommendation does not include a non-student day during parent conference week)
- Winter Break - December 20 –31
- Staff and Students return from Winter Break – Monday, January 3
- Spring Break – April 11-22
- Last day of school – Thursday, June 23

RECOMMENDATION:

It is recommended that the Board of Education approve the proposed school calendar for the 2010-2011 school year.

This recommendation supports the following district goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

There is no fiscal impact to the general fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Not applicable

Motion: _____ Second: _____ Vote: _____ Agenda Item D.4.2.

Santee School District 2010-2011 School Calendar

DRAFT

July 2010						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

7/5 INDEPENDENCE DAY Observance

August 2010						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

8/2 11-mo employees return
 8/6 Principals return
 8/9 *Sch Sec/SAC return
 8/10 Vice Principals return
 8/20 School offices open to public
 8/26 Teachers return

September 2010						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

9/1 10-mo employees return
 9/1 Bus Drivers /FSWs return
 9/2 Students return
 9/2 9-mo employees return
 9/6 LABOR DAY

October 2010						
S	M	T	W	TH	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2011						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1/1 NEW YEAR'S DAY
 1/3 Classes resume
 1/17 MARTIN LUTHER KING DAY

February 2011						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

2/7 LINCOLN'S DAY
 2/21 WASHINGTON'S DAY

March 2011						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

3/18 End of 2nd Trimester (60 days)

April 2011						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4/11-4/22 SPRING BREAK
 4/22 LOCAL HOLIDAY

November 2010						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

11/11 VETERANS' DAY
 11/22-11/26 THANKSGIVING BREAK
 11/24 HOLIDAY IN LIEU OF ADMISSIONS' DAY (except Project SAFE)
 11/26 LOCAL HOLIDAY
 11/30 End of 1st Trimester (60 days)

May 2011						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

5/30 MEMORIAL DAY Observance

December 2010						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

12/6-12/10 Parent/Teacher conf; modified days
 12/20-12/31 WINTER BREAK
 12/23 LOCAL HOLIDAY
 12/24 CHRISTMAS DAY HOLIDAY
 12/29 Project SAFE ONLY-HOLIDAY IN LIEU OF ADMISSIONS' DAY
 12/30-12/31 LOCAL HOLIDAYS

June 2011						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Promotion dates vary (contact school sites)
 6/23 End of 3rd trimester (60 days)
 6/23 Last school day; minimum day
 6/23 9-mo emp last workday
 6/28 Vice Principals
 6/30 Principals/Sch Sec/SAC; 10/11-mo emp last workday

*Variations of employee schedules will be approved by supervisor and a copy provided to payroll.

Board Approved:

Consent Item D.4.3. Adoption of Resolution No. 0910-22 for Non-Reelection
of Temporary Certificated Employees

Prepared by Minnie Malin
March 2, 2010

BACKGROUND:

In order to release temporary certificated employees, the Board must serve notice to those employees who may not be offered employment for the next school year. Since the final impact of leaves, retirements, and other attrition is unknown at this time, the District has a practice of serving a notice of non-reelection to all temporary teachers. This notice does not impact the employees' rights for consideration of employment based upon need during the next school year.

RECOMMENDATION:

It is recommended that the Board of Education approve the staffing and enrollment projections for the 2010-2011 school year and adopt Board Resolution 0910-22, regarding the non-reelection of temporary certificated employees.

If the anticipated decline in enrollment does not materialize, the District is in a position to increase the number of classroom teachers to meet the demand and may hire back the appropriate number of temporary teachers aligned with any increase in enrollment.

This recommendation supports the following district goals:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Fiscal impact is unknown at this time due to class size reorganization.

STUDENT ACHIEVEMENT IMPACT:

There is no student achievement impact.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

SANTEE SCHOOL DISTRICT
Resolution No. 0910-22

WHEREAS, employees' number:

088253	995388	711348	893343	819856
655760	030934	951137	630656	685875
739110	372242	192278	037643	715795
498203	062407	098460	241987	198727

are temporary and/or probationary employees of the District hired for the 2009-2010 school year; and

WHEREAS, Education Code section 44954 authorizes Governing Boards of school districts to release temporary employees and not reelect them for the following school year; and

WHEREAS, Education Code Section 44929.21 requires that the Governing Board, on or before March 15th of the second probationary year, shall notify a probationary employee, in a position requiring certification qualifications, of the decision to reelect or not reelect the employee to such a position for the next succeeding school year; and

WHEREAS, the Governing Board of the Santee School District has determined to release employees' number:

088253	995388	711348	893343	819856
655760	030934	951137	630656	685875
739110	372242	192278	037643	715795
498203	062407	098460	241987	198727

effective June 24, 2010;

BE IT THEREFORE RESOLVED:

The Board hereby directs that a notice of release be sent by the District to employees' number:

088253	995388	711348	893343	819856
655760	030934	951137	630656	685875
739110	372242	192278	037643	715795
498203	062407	098460	241987	198727

notifying the employees of the Governing Board's decision to not reelect him/her for the 2010-2011 school year.

ADOPTED by the Governing Board of Santee School District this 2nd day of March, 2010.

YES: _____
NOES: _____
ABSENT: _____

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Allen Carlisle, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Clerk of the Board of Education

March 2, 2010

Date

DISCUSSION AND/OR ACTION ITEMS Item E.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item E.1.1. Adoption of Resolution No. 0910-23 for Reduction or Elimination of Certain Certificated Services

Prepared by Minnie Malin
March 2, 2010

BACKGROUND:

Based upon current and future financial constraints brought about by the State budget crisis, it is evident that sufficient revenue may not be available to maintain current levels of programs. The multi-year fiscal plan contains projections based on the best information available at this time; however, confirmed revenue allocations and savings for the district will not be verified until the Governor presents the May revise. Certain positions have been funded through restricted programs which will be exhausted by the end of the school year. Administration believes that a reduction or elimination of particular kinds of services is needed for the 2010-2011 school year as a contingency to uncertain budgetary conditions.

Administration seeks Board approval of the attached Resolution No. 0910-23 including Exhibits A and B.

The layoff of probationary and permanent certificated employees is strictly governed by the Education Code. Reduction of certificated employees may be made when, in the opinion of the governing board, one of several conditions exists that makes it necessary to decrease the number of probationary or permanent employees. One of these conditions is when the governing board determines that a particular kind of service is to be reduced.

The Education Code establishes the procedures for layoffs, with strict deadlines for compliance. Employees who are to be laid off are entitled to receive from the District a preliminary notice by March 15th that they be terminated at the end of the school year and a statement of the grounds for the District's action. Laid off employees retain the right to reemployment on a preferred basis for a period of time should the District restore cut positions or create additional positions and if rehired, the employee is entitled to full credit for all prior service for purposes of seniority, and retirement benefits. The number of certificated staff actually "laid off" at the beginning of the new school year will depend on certain other factors such as how many certificated employees request a leave of absence from the school district, how many retire, and how many other certificated staff resign positions.

The District's intent is to recommend to the Board of Education a reduction of 18.0 full-time equivalent positions. The Santee Teachers Association (STA) bargaining team has been informed of the District's intent to recommend a layoff of these certificated positions. Certain bargainable issues exist in certificated layoffs. These issues are based upon "impacts and effects" of the layoff, some of which may relate to financial issues.

Should the Board approve the implementation of a layoff, notices must be forwarded to the individuals who will be receiving layoff notifications through personal delivery or through certified mail, return receipt requested by March 15, 2010. Persons receiving layoff notices may request an evidentiary hearing before an administrative law judge. The administrative law judge must issue a proposed recommended decision to the Board of Education.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 0910-23, including Exhibits A and B, regarding reduction of particular kinds of certificated service, direction to notify affected employees of recommendation of layoff, establishing seniority tie-breaking criteria, and related actions.

This recommendation supports the following district goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Financial implications associated with this layoff action will include legal fees associated with processing notices, potential legal fees for hearings before an administrative law judge, and any financial “impacts and effects” bargained with STA regarding employees who are laid off.

STUDENT ACHIEVEMENT IMPACT:

Administration will make every effort to mitigate any negative impact that may result from the reduction of certificated services.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.1.

SANTEE SCHOOL DISTRICT

Resolution No. 0910-23

EXHIBIT A

Particular Kind of Service or Program	Number of Full Time Equivalent Positions Incl. Prep and Travel Periods Where Applicable	Motion	Second	Vote
<i>Management Support</i>	FTE			
Director I, Curriculum, Instruction & Assessment	1.0			
Vice Principal	.5			
<i>Non-Management Support</i>				
Teachers	18.0			
TOTAL	19.5			

SANTEE SCHOOL DISTRICT

Resolution No. 0910-23

EXHIBIT B

DETERMINATION OF THE TIE-BREAKING CRITERIA FOR 2010-2011

Pursuant to provisions of Education Code section 44955, the Board of Education is required to determine the District needs should it become necessary to determine the order of termination for employees who first rendered paid service to the District on the same day.

For the 2010-2011 school year only, to meet the requirements of section 44955, the Board of Education determines the needs of the District and the students by establishing the following tie-breaking criteria:

The following rating system shall be applied in determining the order of termination of certificated employees:

- A. Number of teaching and/or special service credentials. Rating: +1 per credential**
- B. Number of supplementary authorizations. Rating: +1 per supplementary authorization**
- C. Earned degrees beyond the BA/BS level. Rating: +1 per degree**

In the event that common day hires have equal qualifications based on application of the above criteria, the District will then break ties by utilizing a lottery.

SANTEE SCHOOL DISTRICT
Resolution No. 0910-23

REDUCTION OR ELIMINATION OF CERTAIN CERTIFICATED SERVICES
(Education Code Sections 44949 and 44955)

WHEREAS, Sections 44949 and 44955 of the Education Code require action by the Governing Board in order to reduce or eliminate services and permit the layoff of certificated employees and;

WHEREAS, the Superintendent of Santee School District has recommended to the Governing Board that particular kinds of services be reduced or eliminated no later than the beginning of the 2010-2011 school year; and

WHEREAS, the Governing Board has determined that a reduction or elimination of particular kinds of services is needed no later than the beginning of the 2010-2011 school year; and

WHEREAS, the Governing Board has considered all positively assured attrition which has occurred to date, that is, all deaths, resignations, retirements and other permanent vacancies in reducing these services and, but for the attrition already assured, would have found it necessary to reduce additional particular kinds of services.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of Santee School District:

1. That all of the foregoing recitals are true and correct.
2. That because of the financial constraints resulting from revenue being insufficient to maintain the current levels of programs, and necessary program changes resulting therefrom, the Governing Board hereby determines to reduce or eliminate those positions set forth in Exhibit A, attached hereto and incorporated by reference herein, listing by level, subject field or classification, and full-time equivalent, those positions which shall be reduced or eliminated no later than the beginning of the 2010-2011 school year.
3. That because of the elimination and reduction of particular kinds of services listed in Exhibit A it is necessary to terminate at the end of the 2009-2010 school year certificated employees equal in number to the positions affected in the reduction or elimination of the above-described service.
4. That the seniority and qualifications of some of the employees in the services being reduced or eliminated are such that they have displacement rights by virtue of seniority, and that no employee will be terminated while a less senior employee is retained to render a service which the more senior employee is both certificated and competent to render.

5. That in selecting those probationary and permanent certificated employees who shall receive notice of termination pursuant to this Resolution, Education Code § 44955 requires the Governing Board to state specific criteria to be used in determining the order of termination of certificated employees who first rendered paid service to the Governing Board in a probationary position on the same date.
6. That the criteria to be used in determining the order of termination of certificated employees who first rendered paid service to the Governing Board in a probationary position on the same date are listed and described in Exhibit B, which is attached hereto and incorporated by reference herein.
7. That the criteria to be used in determining the order of termination of certificated employees who first rendered paid service to the Governing Board in a probationary position on the same date, listed and described in Exhibit B, are based solely on the needs of the District and the students thereof.
8. That in selecting those probationary and permanent certificated employees who shall receive notice of termination pursuant to this Resolution, Education Code § 44955 allows the Governing Board to deviate from terminating a certificated employee in order of seniority by virtue of their competence, credential(s), assignment, and the specific needs of the District and its students.
9. That the criteria that will be applied to deviate from terminating certificated employees who may otherwise be terminated by order of seniority will be based on the needs of the students of the District, and will ensure that no employee will be terminated while a less senior employee is retained to render service which the more senior employee is both certificated and competent to render.
10. That the Superintendent or his designated representative will send appropriate notices to all employees possibly affected by virtue of the reduction and elimination of particular kinds of service.
11. That the action of this Governing Board will not, in any way, be considered to prejudice the rights of certificated employees to whom notice will be given as to the Superintendent's consideration of any proposed decision by an administrative law judge in the event a hearing is requested by any employee.

ADOPTED by the Governing Board of Santee School District this 2nd day of March, 2010, with the approval/or deletion of items in Exhibit A as noted.

AYES: _____
NOES: _____
ABSENT: _____

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Allen Carlisle, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Clerk of the Board of Education

Date

March 2, 2010

Discussion and/or Action Item E.1.2. Adoption of Resolution No. 0910-24 to Layoff and/or Reduce the Work Hours for an Identified Classified Position

Prepared by Minnie Malin
March 2, 2010

BACKGROUND:

The Out-of-School Time Programs, funded through parent fees, continues to be vigilant about enrollment and staffing ratios. Therefore, due to a significant decrease in enrollment at Rio Seco, Pam Brasher, Director of Out-of-School Time Programs, has determined that it is necessary to reduce a 3.75 hour Project SAFE Assistant position. However, there are two (2) 3.5 hour Project SAFE Assistant vacancies at other locations and the affected employee has accepted one of the 3.5 hour positions. Upon the Board of Education's approval to eliminate one (1) Project SAFE Assistant position, the affected employee will receive a 45-day layoff notice of reduction in hours and be placed on a 39-month reemployment list.

RECOMMENDATION:

Administration supports the following recommendations effective April 18, 2010:

- Eliminate one (1) Project SAFE Assistant position; and reduce work hours for one (1) Project SAFE Assistant

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The annual savings to the Out-of-School Time program by eliminating a 3.75 hour Project SAFE Assistant position is \$11,884. The annual cost for a 3.5 hour Project SAFE Assistant position is \$11,090; for an additional savings of \$794 annually. The Out-of-School Time Program is fee-based and therefore will not result in a savings to the general fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

SANTEE SCHOOL DISTRICT

Resolution No. 0910-24

WHEREAS, when a bona fide reduction or elimination of funds or services occurs within a school district, classified employees shall be subject to reduction of hours for either lack of work or lack of funds;

WHEREAS, the elimination of certain services being performed by the classified staff has resulted in an elimination of work;

WHEREAS, due to lack of funds and/or lack of work, the Board finds that it is in the best interest of this school district that as of April 18, 2010, certain services be eliminated and/or reduced in work hours:

Layoff and/or Reduction in Work Hours

- Eliminate one (1) Project SAFE Assistant position; and reduce work hours for one (1) Project SAFE Assistant

NOW THEREFORE, BE IT RESOLVED that as of the 18th day of April 2010:

- Eliminate one (1) Project SAFE Assistant position; and reduce work hours for one (1) Project SAFE Assistant

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee that their position will be eliminated and/or reduced in work hours as of April 18, 2010, pursuant to applicable provisions of the Education Code of the State of California, and the negotiated agreement with California School Employees Association Article XI, (Layoff, Reemployment, Involuntary Reduction in Hours, and the Impacts and Effects of Such Matters), such notice to be given forty-five (45) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 2nd day of March 2010, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 3/2/10

Clerk, Board of Education

Discussion and/or Action Item E.2.1. Clean Renewable Energy Bonds and Solar Installation at Hill Creek

Prepared by Karl Christensen
March 2, 2010

BACKGROUND:

In October 2009, the District was awarded authorization under the American Recovery and Reinvestment Act to issue Clean Renewable Energy Bonds (“CREBs”) for 15 separate applications totaling over \$20 million. These bonds must be issued within 3 years of the date of the award (October 27, 2012) and the proceeds must be spent within 3 years of issuance.

At the December 15, 2009 meeting, the Board of Education approved a conceptual plan to install Solar Shade Structures at Hill Creek School using CREBs as a financing mechanism. In accordance with that plan, the District’s architect (Trittipo), the District’s Capital Improvement Program contractor (Barnhart), and the electrical sub-contractor (Baker Electric) have been working together to develop plans for a 276.36 kilowatt DC photovoltaic system capable of producing approximately 397,000 kilowatt hours (kWh) of power annually. This production level would provide approximately 75% of Hill Creek School’s estimated power needs. Barnhart submitted a Preliminary Guaranteed Maximum Price (PGMP) for the project categorized as follows:

- **Base Bid** – Demolition of old shade structures, provision and installation of new shade structures with PV panels and appurtenant electrical equipment plus contractor’s General Conditions, fee, and insurance, shared contingency of 2% and owner’s contingency of 3%
 - \$2,102,837 or \$7.61 per watt DC
- **Alternate #1** – Factory-painted roof cover on the underside of shade structures to conceal and secure wiring
 - \$62,543 or \$0.23 per watt DC
- **Alternate #2** – New switchgear and SDG&E upgrade needed for future modernization of school
 - \$66,830 or \$0.24 per watt DC
- **Alternate #3** – Replacement of playground areas displaced by new shade structures
 - \$63,659 or \$0.23 per watt DC
- **Estimated Soft Costs**
 - \$165,000 or \$0.60 per watt DC
- **Total Project Cost with all alternates**
 - \$2,460,870 or \$8.90 per watt DC

It is important to note that the PGMP has some potential for savings. Barnhart has already identified approximately \$60,000 in savings that could be realized from larger and fewer shade structures.

The District desires to take advantage of every available funding opportunity and to be a responsible citizen endeavoring to “go green” in every possible area. However, there are numerous variables that must be considered when assessing the viability of installing solar. These include estimated annual kWh use before and after modernization, utility rate escalation, change to utility rates and demand charges with solar, interest and issuance costs for debt, time value of funds, performance-based incentives, sale of renewable energy credits, needed set-aside for operation and equipment maintenance, and degradation of solar panel production.

For financial analysis, administration examined the variables outlined above along with estimated construction costs provided by Barnhart and compared the projected annual cash flows from solar implementation to those projected for remaining status quo. These annual cash flows were then discounted back to the present using a 2.5% discount rate to incorporate the time value of money. Four iterations of analysis were performed to calculate the NPV Cumulative Cash Flow over a 25-year period:

1. Full Project including all alternates = \$8.90 per watt DC
2. Base Bid plus underside covering for wire concealment paid for with savings from larger and fewer structures = \$8.21 per watt DC
3. #2 above with recognition of \$150,000 value for removal and replacement of old shade structure = \$7.66 per watt DC
4. Break even point where NPV Cumulative Cash Flow over a 25-year period never goes negative = \$6.63 per watt DC

Although there is some potential for value engineered savings, it does not appear possible to reduce the construction cost enough to produce a break even NPV Cumulative Cash Flow.

The current financial condition of the General Fund is precarious leaving no room for flexibility. This coupled with the analysis of projected cash flows indicates that installation of Solar would be risky. Therefore, administration recommends not moving forward with CREBs financing and solar installation at this time.

RECOMMENDATION:

It is recommended that the Board of Education not move forward with CREBs financing and solar installation at Hill Creek School, at this time.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

There is no fiscal impact at this time.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
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Discussion and/or Action Item E.3.1.
Prepared by Dr. Patrick Shaw
March 2, 2010

California School Boards Association
Delegate Assembly Election 2010

BACKGROUND:

Annually the Board has the opportunity to cast its unit vote for CSBA Delegate Assembly Region 17 representatives. Biographical sketches and letters of endorsement for the candidates have been sent to Board members under separate cover.

There are nine vacancies in Region 17 and the Board may vote for no more than nine candidates. Write-in candidates are also permitted.

A copy of the ballot is attached.

RECOMMENDATION:

Board members are asked to cast a unit vote to fill seven vacancies for the CSBA Delegate Assembly Region 17 representatives.

Motion:		Second:		Vote:		Agenda Item E.3.1.
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This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **MONDAY, MARCH 15, 2010**. Only ONE Ballot per Board. Be sure to mark your vote “**X**” in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2010 DELEGATE ASSEMBLY BALLOT
 REGION 17
 (San Diego County)

Number of vacancies: 9 (Vote for no more than 9 candidates)

Delegates will serve two-year terms beginning April 1, 2010 – March 31, 2012

**denotes incumbent*

- | | |
|----------------------------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Jane Cruz Alfano (Cajon Valley Union SD) | <input type="checkbox"/> Barbara Groth (San Dieguito Union HSD)* |
| <input type="checkbox"/> Jill D. Barto (Cajon Valley Union SD) | <input type="checkbox"/> Steve Lilly (Vista USD)* |
| <input type="checkbox"/> Comischell Rodriguez (Del Mar Union SD) | <input type="checkbox"/> Dan Lopez (Ramona USD)* |
| <input type="checkbox"/> Zoe Carpenter (Escondido Union SD) | <input type="checkbox"/> Raqual Marquez Maden (San Ysidro ESD)* |
| <input type="checkbox"/> Douglas Dechairo (Valley Center-Pauma USD)* | <input type="checkbox"/> Steven McDowell (Del Mar Union SD) |
| <input type="checkbox"/> Katie Dexter (Lemon Grove SD)* | <input type="checkbox"/> Pearl Quiñones (Sweetwater Union HSD)* |
| <input type="checkbox"/> James Grier, Jr. (National SD)* | <input type="checkbox"/> Anne Renshaw (Fallbrook Union ESD)* |

Provision for Write-in Candidate Name

School District

Provision for Write-in Candidate Name

School District

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

TITLE

School District

See reverse side for a current list of all Delegates in your Region.

BOARD POLICIES AND BYLAWS Item F.

Citizens wishing to address the Board about a Board Policies and Bylaws item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Board Policies and Bylaw.

Board Policies and Bylaws Item F.1.1.

First Reading: New Board Policy #5141.6,
Student Health Services

Prepared by Kristin Baranski
March 2, 2010

BACKGROUND:

Attached is CSBA's sample Board Policy #5141.6, Student Health Services. When Board members reviewed the 5000 series of Board Policies for revision earlier this year, it was requested that BP 5141.6 return to the Board at a later date for review and consideration for adoption.

BP 5141.6 addresses the provisions of health services at or near school sites. Any proposed use of district resources and facilities to support school health services would require Board approval. Parent/guardian consent would be obtained prior to providing services to a student.

RECOMMENDATIONS:

This evening administration is presenting the new Board Policy 5141.6, Student Health Services, for a first reading. No action is requested. This policy will return to the Board on March 16, 2010 for a second reading and request for adoption.

FISCAL IMPACT:

There is no fiscal impact to the district by creating this policy.

STUDENT ACHIEVEMENT IMPACT:

Good physical and mental health is critical to a student's ability to learn.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
SANTEE, CALIFORNIA 92071-2674
(619) 258-2300

SCHOOL HEALTH SERVICES

The Governing Board recognizes that good physical and mental health is critical to a student's ability to learn and believes that all students should have access to comprehensive health services. The district may provide access to health services at or near district schools through the establishment of a school health center and/or mobile van(s) that serve multiple campuses.

The Board and the Superintendent or designee shall collaborate with local and state agencies and health care providers to assess the health needs of students in district schools and the community. Based on this needs assessment and the availability of resources, the Superintendent or designee shall recommend for Board approval the types of health services to be provided by the district.

The Board may employ or contract with health care professionals or partner with community health centers to provide the services under the terms of a written contract or memorandum of understanding.

Board approval shall be required for any proposed use of district resources and facilities to support school health services. The Superintendent or designee shall identify funding opportunities available through grant programs, private foundations, and partnerships with local agencies and organizations.

The Superintendent or designee shall coordinate the provision of school health services with other student wellness initiatives, including health education, programs that address nutrition and physical fitness, and other activities designed to create a healthy school environment. The Superintendent or designee shall encourage joint planning and regular communications among health services staff, district administrators, teachers, counselors, other staff, and parents/guardians.

Consent and Confidentiality

The Superintendent or designee shall obtain written parent/guardian consent prior to providing services to a student, except when the student is authorized to consent to the service pursuant to Family Code 6920-6929 or other applicable laws.

The Superintendent or designee shall maintain the confidentiality of student health records in accordance with law.

Payment/Reimbursement for Services

The Board desires that costs not be a barrier to student access to services. Services may be provided free of charge or on a sliding scale in accordance with law.

The Superintendent or designee shall establish procedures for billing public and private insurance programs and other applicable programs for reimbursement of services as appropriate.

The district shall serve as a Medi-Cal provider to the extent feasible, comply with all related legal requirements, and seek reimbursement of costs to the extent allowed by law.

To further encourage student access to health care services, the Superintendent or designee shall develop and implement strategies to assist in outreach and enrollment of eligible students from low- to moderate-income families in affordable, comprehensive state or federal health coverage programs and local health initiatives. Such strategies may include, but not be limited to, providing information about the Medi-Cal program on the application for free and reduced-price meals in accordance with law and providing students and parents/guardians with information about the low-cost Healthy Families insurance program.

Program Evaluation

In order to continuously improve school health services, the Board shall evaluate the effectiveness of such services and the extent to which they continue to meet student needs.

The Superintendent or designee shall provide the Board with periodic reports that may include, but not necessarily be limited to, rates of participation in school health services; changes in student outcomes such as school attendance or achievement; feedback from staff and participants regarding program accessibility and operations, including accessibility to low-income and linguistically and culturally diverse students and families; and program costs and revenues.

Legal Reference:

EDUCATION CODE

- 8800-8807 Healthy Start support services for children
- 49073-49079 Privacy of student records
- 49423.5 Specialized physical health care services
- 49557.2-49558 Eligibility for free and reduced-price meals; sharing information with Medi-Cal FAMILY CODE
- 6920-6929 Consent by minor for medical treatment

GOVERNMENT CODE

- 95020 Individualized family service plan

HEALTH AND SAFETY CODE

- 121020 HIV/AIDS testing and treatment; parental consent for minor under age 12
- 123110 Minor's right to access health records
- 123115 Limitation on parent/guardian access to minor's health records
- 123800-123995 California Children's Services Act
- 124025-124110 Child Health and Disability Prevention Program
- 124172-124174.5 Public School Health Center Support Program
- 130300-130317 Health Insurance Portability and Accountability Act (HIPAA)

WELFARE AND INSTITUTIONS CODE

- 14059.5 Definition of "medically necessary"
- 14100.2 Confidentiality of Medi-Cal information
- 14115 Medi-Cal claims process
- 14124.90 Third-party health coverage
- 14132.06 Covered benefits; health services provided by local educational agencies
- 14132.47 Administrative claiming process and targeted case management

CODE OF REGULATIONS, TITLE 10

- 2699.6500-2699.6905 Healthy Families Program

CODE OF REGULATIONS, TITLE 17

- 2951 Testing standards for hearing tests
- 6800-6874 Child Health and Disability Prevention Program

CODE OF REGULATIONS, TITLE 22

- 51009 Confidentiality
- 51050-51192 Definitions of Medi-Cal providers and services
- 51200 Requirements for providers
- 51231.2 Wheelchair van requirements
- 51270 Local educational agency provider; conditions for participation
- 51304 Limitations on specified benefits
- 51309 Psychology, physical therapy, occupational therapy, speech pathology, audiological services

<u>51323</u>	<u>Medical transportation services</u>
<u>51351</u>	<u>Targeted case management services</u>
<u>51360</u>	<u>Local educational agency; types of services</u>
<u>51491</u>	<u>Local educational agency eligibility for payment</u>
<u>51535.5</u>	<u>Reimbursement to local educational agency providers</u>
<u>UNITED STATES CODE, TITLE 20</u>	
<u>1232g</u>	<u>Family Educational and Privacy Rights Act (FERPA)</u>
<u>UNITED STATES CODE, TITLE 42</u>	
<u>1320c-9</u>	<u>Prohibition against disclosure of records</u>
<u>1397aa-1397jj</u>	<u>State Children's Health Insurance Program</u>
<u>CODE OF FEDERAL REGULATIONS, TITLE 42</u>	
<u>431.300</u>	<u>Use and disclosure of information on Medicaid applicants and recipients</u>
<u>CODE OF FEDERAL REGULATIONS, TITLE 45</u>	
<u>164.500-164.534</u>	<u>Health Insurance Portability and Accountability Act (HIPAA)</u>

Administrative Regulations Reference: AR 5141.6

Adopted:

Board Policies and Bylaws Item F.1.2.

First Reading: New Board Policy #6141.2,
Recognition of Religious Beliefs and Customs

Prepared by Kristin Baranski
March 2, 2010

BACKGROUND:

Attached is CSBA's sample Board Policy #6141.2, Recognition of Religious Beliefs and Customs. When Board members reviewed the 6000 series of Board Policies for revision earlier this year, it was requested that BP 6141.2 return to the Board at a later date for review and consideration for adoption.

Board Policy 6141.2 addresses how through instruction, as appropriate for a particular course, teachers may objectively discuss the influences of various religions, using religious works and symbols to illustrate their relationship with culture, literature or the arts. It is expected that such instruction will identify principles common to all religions and foster respect for the diversity of religions and customs in the world.

RECOMMENDATIONS:

This evening administration is presenting the new Board Policy 6141.2, Recognition of Religious Beliefs and Customs, for a first reading. No action is requested. This policy will return to the Board on March 16, 2010 for a second reading and request for adoption.

FISCAL IMPACT:

There is no fiscal impact to the district by creating this policy.

STUDENT ACHIEVEMENT IMPACT:

A student's education would be incomplete without an understanding of the role of religion in society.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
SANTEE, CALIFORNIA 92071-2674
(619) 258-2300

RECOGNITION OF RELIGIOUS BELIEFS AND CUSTOMS

The Governing Board recognizes that students' education would be incomplete without an understanding of the role of religion in society. As appropriate for a particular course, teachers may objectively discuss the influences of various religions, using religious works and symbols to illustrate their relationship with culture, literature or the arts. The Board expects that such instruction will identify principles common to all religions and foster respect for the diversity of religions and customs in the world.

In order to respect each student's individual right to freedom of religious practice, religious indoctrination is clearly forbidden in the public schools. Instruction about religion shall not promote or denigrate the beliefs or customs of any particular religion or sect, nor should a preference be shown for one religious viewpoint over another. Staff members shall be highly sensitive to their obligation not to interfere with the religious development of any student in whatever tradition the student embraces.

Staff shall not endorse, encourage or solicit religious or anti-religious expression or activities among students during class time. As part of their official duties, staff shall not lead students in prayer or other religious activities. However, staff shall not prohibit or discourage any student from praying or otherwise expressing his/her religious belief as long as this does not disrupt the classroom.

Students may express their beliefs about religion in their homework, artwork and other class work if the expression is germane to the assignment. Such work shall be judged by ordinary academic standards.

While teaching about religious holidays is a permissible part of the educational program, celebrating religious holidays is not allowed in the public schools. School-sponsored programs shall not be, nor have the effect of being, religiously oriented or a religious celebration. School and classroom decorations may express seasonal themes that are not religious in nature.

Music, art, literature or drama programs having religious themes are permitted as part of the curriculum for school-sponsored activities and programs if presented in an objective manner and as a traditional part of the cultural and religious heritage. The use of religious symbols that are part of a religious holiday is permitted as a teaching aid or resource provided that such symbols are displayed as an example of cultural and religious heritage of the holiday and are temporary in nature.

Legal Reference:

EDUCATION CODE

38130-38138 Civic Center Act

46014 Absences for religious purposes

51511 Religious matters properly included in courses of study

51938 Right of parent/guardian to excuse from sexual health instruction

UNITED STATES CODE, TITLE 20

4071-4074 Equal Access Act

6061 School prayer

7904 School prayer

COURT DECISIONS

Lassonde v. Pleasanton Unified School District, (2003, 9th Cir.) 320 F.3d 979

Cole v. Oroville Union High School District, (2000, 9th Cir.) 228 F.3d 1092

Lemon v. Kurtzman, (1971) 403 U.S. 602

Administrative Regulation Reference: AR 6141.2

Adopted:

Board Policies and Bylaws Item F.1.3. First Reading: New Board Policy #6142.93,
Science Instruction

Prepared by Kristin Baranski
March 2, 2010

BACKGROUND:

Attached is CSBA's sample Board Policy #6142.93, Science Instruction. When Board members reviewed the 6000 series of Board Policies for revision earlier this year, it was requested that BP 6142.93 return to the Board at a later date for review and consideration for adoption.

BP 6142.93 addresses how science education should focus on giving students an understanding of key scientific concepts and a capacity for scientific ways of thinking. In addition, students should learn how to apply scientific knowledge and ways of thinking for individual and social purposes.

RECOMMENDATIONS:

This evening administration is presenting the new Board Policy 6142.93, Science Instruction, for a first reading. No action is requested. This policy will return to the Board on March 16, 2010 for a second reading and request for adoption.

FISCAL IMPACT:

There is no fiscal impact to the district by creating this policy.

STUDENT ACHIEVEMENT IMPACT:

The elementary and middle school standards provide the foundational skills and knowledge for students to learn core concepts, principles, and theories of science at the high school level and beyond.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.3.

SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
SANTEE, CALIFORNIA 92071-2674
(619) 258-2300

SCIENCE INSTRUCTION

The Governing Board believes that science education should focus on giving students an understanding of key scientific concepts and a capacity for scientific ways of thinking. Students should become familiar with the natural world and the interrelation of science, mathematics and technology. As part of their science instruction, students should learn how to apply scientific knowledge and ways of thinking for individual and social purposes.

As a matter of principle, science teachers are professionally bound to limit their teaching to content that meets the criteria of scientific fact, hypothesis and theory as these terms are used in natural sciences. A scientific fact is an understanding based on confirmable observations and is subject to test and rejection. A scientific hypothesis is an attempt to frame a question as a testable proposition. A scientific theory organizes and explains a range of natural phenomena on the basis of facts and hypotheses. Scientific theories are constantly subject to testing, modification and refutation as new evidence and new ideas emerge.

Philosophical and religious theories are based, at least in part, on faith, and are not subject to scientific test and refutation. Such beliefs shall not be discussed in science classes, but may be addressed in the social science and language arts curricula.

Legal Reference:

EDUCATION CODE

51210 Areas of study, grades 1 through 6

51220 Areas of study, grades 7 through 12

Administrative Regulation Reference:

Adopted:

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item G.

CLOSED SESSION Item H.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources
Employee Organizations: Santee Teachers Association
Classified School Employees Association
2. **Conference with Legal Counsel**
 - a) **Existing Litigation**
(Subdivision (a) of Gov't Code §54956.9)
Case # 37-2009-00083936-CU-CO-CTL
3. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

RECONVENE TO PUBLIC SESSION Item I.

ADJOURNMENT Item J.